

**Proposal Review Committee**  
**July 18, 2018**  
Statewide Benefits Office  
Enterprise Business Park  
97 Commerce Way, Suite 201, Dover, Delaware

**Public Session:** 8:35 a.m.

The Proposal Review Committee (“PRC”) met on July 18, 2018, at the Statewide Benefits Office, Dover, Delaware. The following committee members and guests were present:

Faith Rentz, DHR, Deputy Director, Statewide Benefits  
Laurene Ehemann, DHR, RFP and Contract Manager, Statewide Benefits  
Leighann Hinkle, DHR Health Policy Advisor, Statewide Benefits  
Regina Mitchell, Office of Management and Budget  
Dr. Kara Odom Walker, Secretary of the Department of Health and Social Services  
Molly Magarik, Department of Health and Social Services  
Tanner Polce, Lt. Governor’s Office  
Victoria Brennan, Office of Controller General  
Ken Simpler, State Treasurer  
Stuart Snyder, Delaware Insurance Department  
John Grimm, Administrative Office of the Courts  
Judy Anderson, Delaware State Educational Association  
Jaclyn Iglesias, Willis Towers Watson  
Kevin Fyock, Willis Towers Watson

**Introductions/Sign In**

Ms. Rentz called the meeting to order at 8:35 a.m.

**Approval of Minutes**

Ms. Rentz requested a motion to approve the minutes from the October 31 and November 1, 2016, meetings of the PRC. A motion was made by Ms. Hinkle and seconded by Dr. Walker. The motion was approved with unanimous voice vote.

**Discussion of the RFP for Centers of Excellence Administration for the GHIP**

Ms. Rentz requested a motion to move into Executive Session to discuss the proposals and interview the finalists. Ms. Ehemann made the motion and it was seconded by Ms. Anderson. The PRC moved into Executive Session at 8:46 a.m.

**Adjournment**

Upon return to the Public Session and with no further business, a motion to adjourn was made by Ms. Mitchell and seconded by Mr. Snyder. Upon unanimous voice approval, the meeting was adjourned at 4:02 p.m. Please note there were no public attendees.

Respectfully submitted,

*Laurene M. Ehemann*

Laurene M. Ehemann  
RFP and Contract Manager